ROUND TABLE ON RESPONSIBLE SOY ASSOCIATION (RTRS)

Minutes No. 133 of the Executive Board Meeting held on

Thursday, 15 December 2016, 13:00 CEST (09:00 Buenos Aires time), via telephone conference (in accordance with article 20, section [2] of the RTRS By-Laws [Version 3.7])

Agenda:

1. Approval of the Minutes No. 132.
2. Approval of the appointment of Alex Ehrenhaus as Executive Board member representing Solidaridad in the Civil Society Organizations constituency, from June 2, 2016 until the next General Assembly, to the purpose of the registration with the Commercial Register of the Canton of Zurich, Zurich (Switzerland).
3. Ratification of the Resolution passed by Circular Decision No. 2, on November 9, 2016, as per proposal 3 - sent out to RTRS Executive Board Members on September 23, 2016 to the purpose of the registration with the Commercial Register of the Canton of Zurich, Zurich (Switzerland).
4. Approval of the fees proposed for RT12 sponsorship and registration.
5. Approval of the RT12 Working Agenda.
6. Approval of the Communication Agency in Europe: Creative Concern (CC) proposal.
8. Closing of the Meeting.

A. Introduction

The meeting of the Executive Board of Directors of the Round Table on Responsible Soy Association (RTRS) starts at 13:00 CEST (09:00 Buenos Aires time).

Participants: RTRS Executive Board members:

- Belinda Katharine Hallam, RSG (constituency: Industry, Trade and Finance): belinda.howell@rsg.org

- Christophe Callu Mérite, Feed Alliance (constituency: Industry, Trade and Finance): christophe.callumeite@feed-alliance.fr

- Leslie Willem Johanna Leinders, Unilever, (constituency: Industry, Trade and Finance): Leslie.Leinders@unilever.com
• Ulises Javier Martínez Ortiz, Fundación Vida Silvestre (constituency: Civil Society Organizations): ulises.martinez@vidasilvestre.org.ar

• Oswaldo de Carvalho Junior, Earth Innovation Institute (constituency: Civil Society Organizations): ocarvalho@earthinnovation.org

• Jean François Timmers, WWF (constituency: Civil Society Organizations): jeantimmers@wwf.org.br

• Juliana De Lavor Lopes, Amaggi (constituency: Producers): juliana.lopes@amaggi.com.br

• Alejandro José O'Donnell, Aapresid (constituency: Producers): alejandro@fronteasrd.com.ar

RTRS Secretariat:

• Marcelo Visconti, RTRS Executive Secretary: marcelo.visconti@responsiblesoy.org

• Jimena Froján, RTRS Secretariat: jimena.frojan@responsiblesoy.org

• Daniel Kazimierski, RTRS Secretariat: daniel.kazimierski@responsiblesoy.org

• Fernando Olivieri, RTRS Secretariat: fernando.olivieri@responsiblesoy.org

• Laura Villegas, RTRS Secretariat: laura.villegas@responsiblesoy.org

• Catalina Ale Monserrat, RTRS Secretariat: catalina.ale.monserrat@responsiblesoy.org

Special guests:

• Cid Sanches, RTRS External Consultant Brazil: cid_sanches@yahoo.com.br

• Federico Otero, Legal Advisor Argentina: federico.otero@trsym.com

• Florencia Vior, Legal Advisor Argentina: florencia.vior@trsym.com

• James Allen, Project Manager, Lab: james@olab.com.br

• Isabella Freire Vitali, Brazil Country Director, Proforest: Isabella@proforest.net

• Martín Dascalzo, Technical Coordinator for the Paraquat Working Group: martindesc@gmail.com
Belinda Hallam, Vice-President of the RTRS Executive Board, welcomes the participants to the Executive Board meeting. The agenda is presented and participants are asked whether any additional topics should be included. The meeting begins.

**B. Quorum and Proposals**

The Executive Secretary ascertains that the quorum required to validly pass resolutions has been reached. The Executive Board considers the following items on the agenda:

1. *Approval of the Minutes No. 132.*

Minutes No. 132 are reviewed page by page.

In the absence of any objections, Belinda Hallam confirms that the resolution is approved by the EB.

<table>
<thead>
<tr>
<th>The RTRS Executive Board resolves the following:</th>
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<tr>
<td>“The Executive Board meeting minutes No. 132 of the RTRS Executive Board are approved (by consensus).”</td>
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2. *Approval of the appointment of Alex Ehrenhaus as Executive Board member representing Solidaridad in the Civil Society Organizations constituency, from June 2, 2016 until the next General Assembly, to the purpose of the registration with the Commercial Register of the Canton of Zurich, Zurich (Switzerland).*

Belinda Hallam asks to the members of the Civil Society Organizations constituency present if there are any objections to the appointment of Alex Ehrenhaus as Executive Board member representing Solidaridad.

In the absence of any objections, Belinda Hallam confirms that the resolution is approved by the EB.

<table>
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<td>“The appointment of Alex Ehrenhaus as Executive Board member representing Solidaridad in the Civil Society Organizations constituency until the next General Assembly is approved (by consensus).”</td>
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3. *Ratification of the Resolution passed by Circular Decision No. 2, on November 9, 2016, as per proposal 3 - sent out to RTRS Executive Board Members on September 23, 2016 to the purpose of the registration with the Commercial Register of the Canton of Zurich, Zurich (Switzerland).*

Belinda Hallam asks to the members of the Industry, Trade and Finance constituency present if there are any objections to the appointment of Leslie Willem Johanna Leinders as Executive Board member.
In the absence of any objections, Belinda Hallam confirms that the resolution is approved by the EB.

The RTRS Executive Board resolves the following:

“The appointment of Leslie Willem Johanna Leinders as Executive Board member representing Unilever in the Industry, Trade and Finance constituency until the next General Assembly is approved (by consensus).”

4. Approval of the fees proposed for RT12 sponsorship and registration.

Laura Villegas says that the Secretariat has decided to keep the same fee as in RT11, for small producers and small NGOs. Laura Villegas says that only the fees for producers and large NGOs would increase. Laura Villegas also informs that the Early Bird will be available until March 31, 2017.

Belinda Hallam asks about the fee for observing members. Laura Villegas replies that RTRS will keep the same fee as in RT11, and explains that the fee for observing members is the same as for small NGOs and small producers.

Laura Villegas presents the sponsorship package, she comments that they have added two categories for main sponsors: platinum and gold, each with different benefits; which will be communicated shortly.

Laura Villegas mentions a proposal to add a new category to enable small holders to be main sponsors.

Laura Villegas says that there will be sponsorship packages available for the breakout and parallel sessions, and that RTRS will be having nine parallel sessions.

In the absence of any objections, Belinda Hallam confirms that the resolution is approved by the EB.

The RTRS Executive Board resolves the following:

“To approve the fees for RT12 sponsorship and registration (by consensus).”

5. Approval of the RT12 Working Agenda.

James Allen presents the RT12 Working Agenda, and states that it was prepared with all the inputs and suggestions provided by the Executive Board members.

Jean François Timmers is concerned about the topic of deforestation being addressed in two parallel sessions but not in the plenary session. He suggests addressing this topic during the plenary session and then discussing it at the parallel session.

James Allen says that he will try to add deforestation to the Working Agenda.

Belinda Hallam suggests focusing on market transition instead of the Soy Moratorium.
Juliana De Lavor Lopes agrees that it is a good idea to talk about the Soy Moratorium, but not in all sessions - she suggests moving the topic to another discussion.

Marcelo Visconti explains that in the following months and before the RT12, RTRS will be addressing the topic about deforestation within the communication topics in Europe.

In the absence of any objections, Belinda Hallam confirms that the resolution is approved by the EB.

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<td>&quot;To approve the RT12 Working Agenda (by consensus).&quot;</td>
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6. **Approval of the Communication Agency in Europe: Creative Concern (CC) proposal.**

Laura Villegas raises the issue of the two possible Communication Agencies presented at the last Executive Board meeting, commenting that the Secretariat has analyzed both agencies’ quotes, structures and approaches.

Laura Villegas mentions that the quote presented by Hill+Knowlton is twice the amount submitted by the other communication agency - Hill+Knowlton proposed to charge 80,000 Euros, while Creative Concern proposed to charge 38,800 Euros.

Laura Villegas presents the 2016 Schuttelaar & Partners quote as reference, in the amount of 60,000 Euros.

Laura Villegas believes Creative Concern should be chosen, as it seems to be the most suitable option for RTRS right now.

Juliana De Lavor Lopes agrees with Laura Villegas - not only because of the quoted amount, but also because of the presentation they delivered.

In the absence of any objections, Belinda Hallam confirms that the resolution is approved by the EB.

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<td>&quot;To select Creative Concern as the communication agency in Europe and to approve the presented budget (by consensus).&quot;</td>
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7. **Update on the Paraquat Working Group (PWG).**

Martín Descalzo provides an update on the PWG.

Martín Descalzo commences by reminding that the PWG started working in October and has held a physical meeting in November.

Martín Descalzo mentions that a conference call meeting was also held, but the participants complained about the short notice.
Marcelo Visconti says that confirming the conference call under such short notice was a mistake; it should have been held in January.

Marcelo Visconti stresses that this working group is intended to issue a recommendation to the Executive Board members, and that the final decision is up to them.

Marcelo Visconti states that the main issue was not time, but rather the voting process.

Ulises Martinez comments that Marcelo Visconti said that there are different interpretations regarding the voting procedure in the Terms of Reference.

Marcelo Visconti says that he will send an email to the Paraquat Working Group and the Executive Board Members about the different interpretations of the Terms of Reference, and also a doodle to schedule a new Executive Board meeting for the Executive Board to rule on the matter.

8. Closing of the Meeting.

The meeting is adjourned at 15:10 CEST (11:10 pm Buenos Aires time).

December 15\textsuperscript{th}, 2016

\begin{tabular}{ll}
\textit{Belinda Katharine Hallam} & \textit{Marcelo Visconti} \\
Vice-President of the RTRS Executive Board & Executive Secretary of RTRS
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